

DISPUTE RESOLUTION PROCESS FOR CONTRACT ATTORNEY CLAIMS

In the event a Contract Attorney's claim is modified, the following process shall be followed:

1. The Contract Manager (CM) shall notify the Contract Attorney (CA) by email, or by regular mail if no email address is available, of said modification and the justification for the same.

In the event the CA disputes the modification, the following process shall be followed:

1. The CA shall put his/her complaint in writing and forward the same by email to the CM at lamurphy@mt.gov or by regular mail to 44 West Park, Butte, MT 59601;
2. Upon receipt of said complaint, the CM shall:
 - a. Contact the CA and attempt to resolve the dispute and if this process is unsuccessful;
 - b. forward to the complaining CA a list of contract attorneys who have agreed to hear and settle said disputes;
3. The CA shall select two(2) attorneys from that list and advise the CM of his/her selection; the CM shall select one (1) additional attorney from that list and notify the CA of that selection;
4. The CM shall forward a copy of the claim form to each of the three (3) attorneys selected as the dispute panel (Panel)together with:
 - a. The CM's modification and justification for the same; and
 - b. The CA's complaint.
5. The Panel shall individually review the documentation and then convene a telephone conference call to discuss and resolve the dispute;
6. The Panel may uphold the modification, deny the modification and reinstate the initial claim, or reach an alternative resolution within the parameters of the initial claim and the modification;
7. The decision of the Panel shall be written and signed by one Panel member on behalf of all and forwarded to the CM and the CA. The decision shall be final.

ATTORNEYS WHO AGREED TO BE PART OF THE DISPUTE RESOLUTION PROCESS:

❖ Sean Hinchey	Region 1
❖ Nick Anderson	Region 2
❖ Shari Gianarelli	Region 3
❖ Steve Anderson	Region 4
❖ Kristen Mull-Core	Regions 5 & 8
❖ Randy Randolph	Region 6
❖ Ray Kuntz	Region 9 ---- Wants to help finalize the Draft.
❖ Richard Hieneman	Region 10
❖ Laura Christoffersen	Region 10
❖ Dennis Corbin	Region 11

Left message for: (but I'm pretty sure he said he'd be glad to)

❖ Allen Beck	Region 7
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